



The recruitment policy of the WTO is to seek to attract and retain staff members offering the highest standards of competence, efficiency and integrity.
As an Equal Opportunities Employer, the WTO gives full regard to merit and diversity.

Vacancy Notice No.: EXT/L/18-42

Issued On: 30 August 2018

Title: Economic Affairs Officer

Application Deadline (CET): 27 September 2018

Grade: 6

Division: Agriculture & Commodities

Contract Type: L Post

Duration: One year, with the possibility of extension based on performance, divisional needs and availability of funds.

Starting Salary: CHF 83,548 net per annum (approximate)

Other In accordance with WTO Staff Regulations and Staff Rules and WTO Pension Plan Regulations.

Conditions: The World Trade Organization offers an attractive compensation package including an annual net salary (subject to mandatory deductions for pension contributions and health insurance), dependency benefits, pension plan, health insurance scheme, separation grant and 30 days annual leave. Benefits for internationally recruited staff may include travel and removal expenses on appointment and separation, installation grant, education grant, rental subsidy and home leave.

Additional information on the compensation package is provided on the WTO website:

https://www.wto.org/english/thewto_e/vacan_e/compensation_e.htm

The Secretariat of the WTO is seeking to fill a position of Economic Affairs Officer in the Agriculture and Commodities Division.

General Functions

Under the general supervision of the Director of the Agriculture and Commodities Division, the incumbent will assist with work relating to (i) the development assistance aspects of cotton and (ii) the Agreement on the Application of Sanitary and Phytosanitary Measures (SPS Agreement). This includes on cotton: the servicing of the Director-General's Consultative Framework Mechanism on Cotton and all related tasks; and on SPS: assisting with the management of the in-house SPS database and notification submission system and with the servicing of the SPS Committee. The incumbent will also be expected to deliver training on Cotton and on the SPS Agreement, and will carry out all listed tasks under the guidance and direct supervision of senior staff members. The tasks include, inter alia:

1. Support the organization, running and follow up of the biannual meetings of the Director-General's Consultative Framework Mechanism on Cotton; and prepare requested briefs, documents (including draft Ministerial texts), infographics and flyers.
2. Liaise with relevant Members, international donor organizations, bilateral donors, the private sector and other key partners to prepare the mandated updates of the Director-General's Evolving Table on Cotton Development Assistance and to advance cotton-related assistance and development projects.
3. Assist with the management, maintenance and improvement of the SPS Information Management System (IMS) and Notification Submission System (NSS), ensuring the information contained in the SPS IMS is up-to-date, preparing data and analyses to include in documents and reports, and providing training on the use of the SPS IMS and NSS.
4. Assist in preparing training materials for and deliver technical assistance on: Cotton, use of the Cotton Portal, the SPS Agreement, the SPS IMS and NSS, as well as the relevant provisions of other WTO agreements. In carrying out these functions, the incumbent will be expected to cooperate with other divisions in the WTO as well as with inter-governmental organizations active in these fields.
5. Provide support, as requested, for the work of the SPS Committee, including the preparation of documents and reports. The incumbent will also be expected to assist with other work related to the SPS Committee, for example the preparation of documents for and the organization of informal meetings or thematic sessions.

REQUIRED QUALIFICATIONS

Education:

An advanced university degree in economics, agricultural economics, or a closely related topic, preferably with specialization in international trade, or a basic university degree combined with relevant professional experience and proven expertise equivalent to an advanced university degree.

Knowledge and skills:

Technical skills:

Good understanding of the WTO and of issues of concern to developing country Members.

General understanding of the WTO's work on cotton, specifically on the development assistance front, as well as knowledge of the SPS Agreement.

General knowledge in the areas of agriculture, food safety, standards and regulations would be an asset.

Demonstrated ability to write accurately, concisely and clearly in English and in French.

Ability to use word processing, PowerPoint, Excel and similar software.

Behavioural skills:

Ability to set priorities/work under pressure; maturity and tact in dealing with delegations and development partners; ability to communicate complex information in a clear way and present technical facts to a wide variety of audiences, in both English and French; ability to relate to and build relationships with colleagues, and work as part of a team in a multicultural environment, relating to others, while working independently to achieve his/her objectives.

Work Experience:

At least two years of relevant experience on trade-related policy, health, international trade or development issues, preferably on issues related to the development assistance aspects of cotton and the implementation of the SPS Agreement. Experience in preparing and undertaking technical assistance activities would be an asset.

Languages:

Excellent English and French language skills. Knowledge of Spanish would be considered an asset.

APPLICANTS MAY BE REQUIRED TO SIT A WRITTEN EXAMINATION

APPLICANTS WILL BE CONTACTED DIRECTLY IF SELECTED FOR AN INTERVIEW.

Please note that all candidates must complete an online application form.

To apply, please visit the WTO's E-Recruitment website at: erecruitment.wto.org. The system provides instructions for online application procedures.

All applicants are encouraged to apply online as soon as possible after the vacancy has been posted and well before the closing date - Central European Time (CET) - stated in the vacancy announcement.

PLEASE NOTE THAT APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED



The WTO is a non-smoking environment